

Hello
PyeongChang

2017 World Para-Nordic Skiing World Cup

PyeongChang

07 - 15 March 2017



OFFICIAL INVITATION



A. General Information

A1. Competition Venue

Alpensia Biathlon Centre is located in PyeongChang, Gangwon province. It has been upgraded in preparation for hosting Winter Paralympic Games 2018 as well as Para- Nordic Skiing World Cup 2017.

- Shooting range / Stadium : 756m (above the sea level)
- Highest point of the course : 792m
- Lowest point of the course : 756m

A2. Travel Information

Driving distance and time : 251km / 3hours



A3. Contact Information

Information of the Organizing Committee:

- Address : Organizing Committee PyeongChang (OC PyeongChang)
108-27, Olympic-ro, Daegwallyeong-myeon, Pyeongchang-gun, Gangwon-do
25347, Republic of Korea
- Phone : +82-(0)33 - 350 - 3405, 4313
- Fax : +82-(0)33 - 350 - 4411
- E-mail : nordic_skiing@pyeongchang2018.com

A4. Executive Positions of Organizing Committee



OC Sport Manager
Yongsun SHIN
Phone : +82 (0)33-350-3403
E-mail : yongsun.shin@pyeongchang2018.com



OC Event General Manager
Jaekwon LEE
Phone : +82 (0)33-350-3816
E-mail : jklee@pyeongchang2018.com



OC Deputy Sport Manager
Seelbi CHOI
Phone : +82 (0)33-350-3405
E-mail : seelbi.choi@pyeongchang2018.com



OC Event Operation Manager
Kunwoo PARK
Phone : +82 (0)33-350-3648
E-mail : kunwoo.park@pyeongchang2018.com



OC Sport Assistant
Donghui KIM
Phone : +82 (0)33-350-4313
E-mail : donghui.kim@pyeongchang2018.com



Korea Nordic Skiing Federation for Disabled
International Coordinator
Jee-Eun HAN
Phone : +82 (0)70-8711-0336
E-mail : kornordicd@hotmail.com

A5. Competition Committee



Chief of Competition
Keunno LEE
Phone : +82-(0)10-5510-3056
E-mail : korbja@hotmail.com

Chief of Shooting Range
Chief of Stadium
Chief of Course (Standing)
Chief of Course (Sitting)
Chief of Timing & Start/Finish
Chief of WKF & Equipment Coordinator
Chief of Athlete Compound
Chief of Rifle & Ammunition Storage

Yongwoon KIM
Youngsik KIM
Beomsun SIM
Jaewook Wui
Young-jun JEONG
Sunbae KIM
Sangwook KIM
Hongdae BAE



Competition Secretary
Taikwan YOO
Phone : +82-(0)10-9119-4567
E-mail : korbja@hotmail.com

A6. Logistic Committee

Chief of Transport	Euijung LEE
Chief of Accreditation	Jihye YU
Chief of Accommodation	Ayoung KIM
Chief of Media	Sekyoung LEE
Chief of logistics	Soohan BAE
Chief of Medical	Eunyoung CHOI

Nordic_skiing@pyeongchang2018.com

A7. Accreditation

All team members (athletes, leaders, coaches and service staff), guests and industry representatives must be accredited and are expected to report to the accreditation office upon arrival in PyeongChang. The office will be located at the Alpensia Convention center, close to team hotels, opening on 7 and 8 of March. See '[B9. Locations](#)' on page 7

From 9 to 15 of March, the accreditation office will be located at Alpensia Sports Park.

Contact OC PyeongChang : nordic_skiing@pyeongchang2018.com

A8. Liability, Insurance

All Athletes and officials must have adequate accident, health and liability insurance. When submitting the entry by names, the National Federation confirms that all entered persons are covered by the required insurance for personal and material damages. The organizers cannot be held liable for personal or material damage, including liability vis-à-vis a third party.

A9. Import and Export of Rifles and Ammunition

All athletes and officials of a member of federation who carry rifle and/or ammunition must submit copy of passport with **Annex 1**. no later than 15.01. 2017 !!

A10. Regulation on Radio Equipment



Radio Spectrum testing & tagging is required for all wireless equipment brought from abroad to Korea for Para-Nordic Skiing World Cup. All athletes and officials of a member of federation will have to complete application and will submit to competition committee upon arrival.

For the testing & tagging of your equipment, please follow these steps:

Before arriving in PyeongChang

1. The frequency application is required on the Web
 - The frequency application form can be found at the “RF Spectrum Application for the World Cup” under the “News/Notice” section of the Test Event website in <http://www.hellopyeongchang.com/en/index>
 - Application Deadline : 15th Feb 2017 (15 days before the start of World Cup)
 - Any additional inquiries regarding RF Spectrum may be sent to spectrum@pyeongchang2018.com

After arriving in PyeongChang

2. Bring all your wireless equipment to the SMR (Spectrum Management Room)
 - Located at B1 of Biathlon Center

Your devices will be tested with free of charge in order to check whether they emit the frequency(ies) you have been allocated. For any frequency you have not been allocated, you will be required to fill out an on-site application and frequency allocation is not guaranteed. A “Certificate of Radio” tag will be attached to your device in the SMR if it passes the compliance test.

According to the applicable Korean law, you may be fined up to approximately \$30,000 for using a frequency you have not had certified.

A11. Visa Regulation

The following nations require visa for entering and staying in Korea must submit an application to receive an official invitation to Organizing Committee on NO LATER THAN 27.1.2017 (see **Annex 4**.)

BLR, CHN, UKR

B. Logistic

B1. Accommodation

The Organising Committee will reserve and book accommodation for teams for the days from official arrival (07.03) through the competitions. Team Accommodations are located in Alpensia Resort.

If teams would like to arrive earlier or depart later, they will be responsible for their own accommodation. Rooming will be done by application from team.

Please send **Annex 2**. to organizing committee no later than 27.01.2017

Contact : nordic_skiing@pyeongchang2018.com

B2. Accommodation Options and Payment

The hotels will be located in Alpensia Resort. Two Hotels will be arranged as official hotels based on the information provided by teams. Please refer '**B9. Locations**' on page 6.

The costs are **150 € for Single user(double bed), 115 € for Double room(twin bed)**



Holiday Inn Resort

Intercontinental Hotel

If any athlete needs/request fully accessible room, the organizer will arrange Intercontinental hotel for him /her. The Holiday Inn hotel will be all friendly accessible rooms.

The hotel costs have to be paid directly to Competition office before departure. They accept credit cards. (VISA, MASTERCARD only) and there are no extra charge on credit cards. Please note that when you pay by credit cards the cost will be calculated into won.

B3. Accommodation meal time and service

The cost of accommodation will include full-board from the dinner on 7 March to the breakfast on 16 March. The restaurant will be located on the basement of Alpensia Convention Centre. See '[B9. Locations](#)' on page 7.

In-Room Guest Service

- Reception, Luggage assistance
- Daily housekeeping service, linen change every 2 days
- Pay Laundry/ironing service
- Restaurants, bars, room service: Opening hours vary per restaurant
- Parking / WI-FI

Restaurant will be located on the basement of Convention Centre right next to Holiday Inn Hotel and 500m away from Inter continental hotel. See '[B9. Locations](#)' on page 7

B4. Transportation (Airport - Hotel)

Airport transfer to and from Incheon International Airport (ICN) will be provided by the organiser for teams. at a cost of **50 € one way per person**. Transport arrangements (including equipment transfer) will be based on the information provided by teams in [Annex 3](#). Assistance will be available at the Arrival & Departure Help Desks on the 1st floor near **Gate 3 and Gate 8**. Please note that this airport shuttle service is only provided on 6 and 7 March for the arrival of teams. Anyone arriving earlier or later, are responsible for their own transport. Please send [Annex 3](#). to the organizing committee no later than 25.01.2017

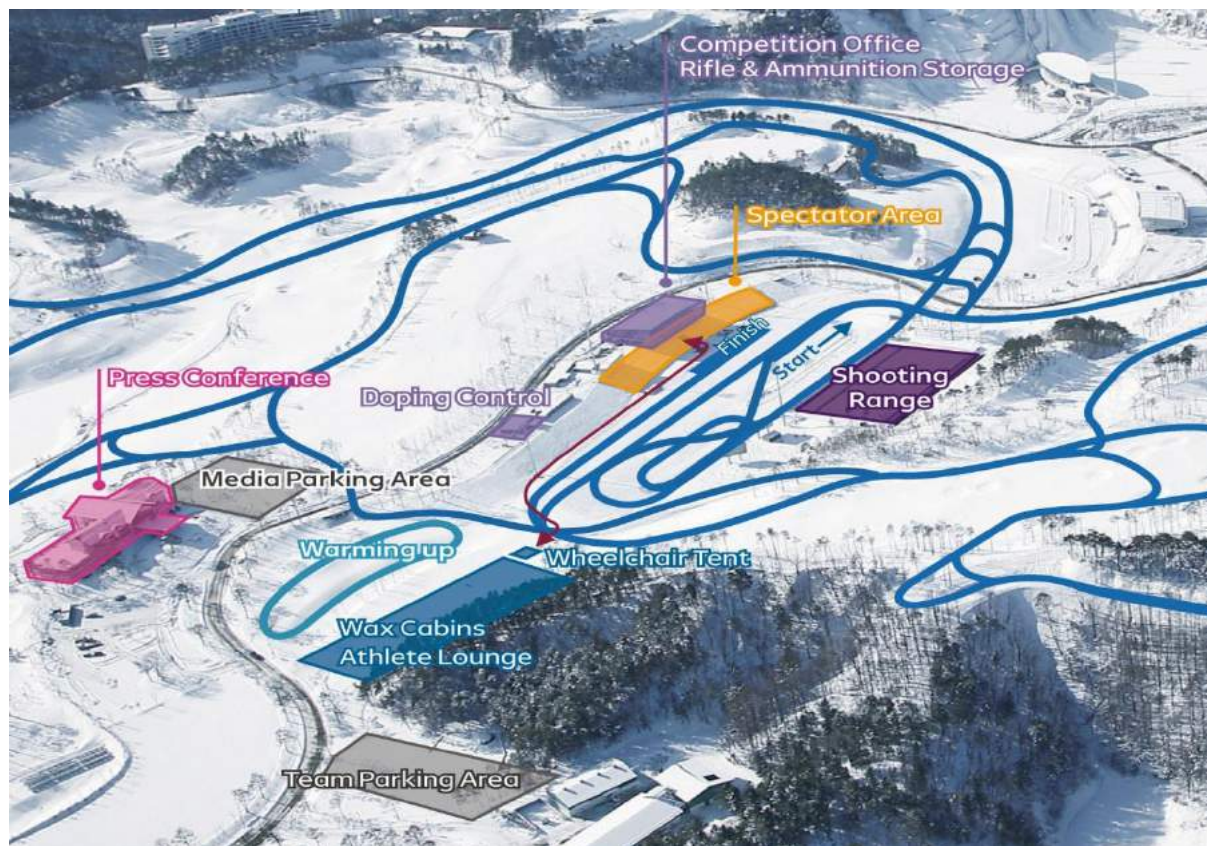
B5. Transportation (Hotel - Venue)

The Organizing Committee will arrange transportation between the lodgings and the competition venue (according to Shuttle schedule).

From hotel to venue normally takes 13 mins by car and the distance is 5.4km



B6. Stadium



B7. Rifle Storage & Ammunition Storage

The Biathlon Rifles and Ammunition Storage Facilities are located in the basement of the main building at the Alpensia Biathlon Centre. All rifles and ammunition must be stored in the Biathlon Rifles and Ammunition Storage Facilities. Rifle cabinets with keys will be provided to team based on the Team application form for Import/Export of Rifles and Ammunition (**Annex 1**) and Teams have to pay **100 € as deposit in case of key lost or facilities get damaged**.

If any team needs ammunitions during training / competition, the organizing committee will provide ammunitions at the shooting range.

Strict protocols will exist for the use of rifles at the Alpensia Biathlon Centre. The air rifle must always be carried without magazine except when in use for training and/or competitions at the shooting range.

Rifles can be carried only in the following areas within the biathlon venue:

- Dry Shooting Room
- Team Wax Cabins
- Field of Play

Prior to leaving the field of play, those carrying rifles must ensure that no ammunition remains in the chamber of the rifle and must be returned to the biathlon rifles storage facility prior to departure from the venue.

B8. Wax Cabins



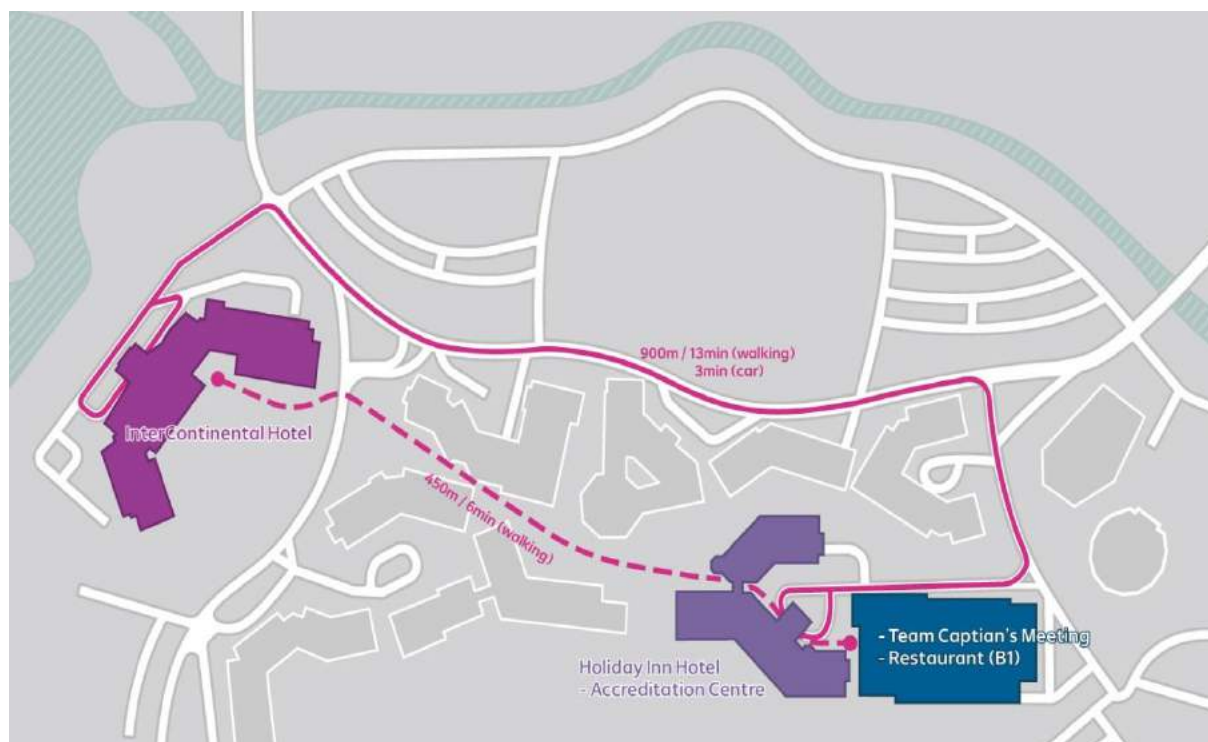
Wax cabins will be located next to the team parking area (see the stadium map). Allocation for wax cabin will be done after wax cabin application **Annex 2** provided from team. **The cost for a wax cabin(size 3m x 6m) including electronic power and heating and a waxing table(without a vise) for the period of competition will**

be 200 €. Standard voltage in Korea is 220V (60 Hz).

Note : The organizing committee will not provide teams with adapters or converters.

B9. Locations

The Official hotels and accreditation Centre as well as team restaurant will be located in the Alpensia resort, PyeongChang.



B10. Competition Fee

According to **the IPC Competition Fee, 20 € per race** has to be paid to the organizing committee. The payment has to be paid directly to Competition office before departure. They accept credit cards. (VISA, MASTERCARD only) and there are no extra charge on credit cards. Please note that when you pay by credit cards the cost will be calculated into won.

If team would like to transfer the race fee to the account in advance, please contact to nordic_skiing@pyeongchang2018.com.

C. Competition Information

C1. Competition Rules

The competition will be conducted in accordance with the World Para- Nordic Skiing Rules and Regulations as in effect

C2. World Para-Nordic Skiing Sport Technical Officials

Technical Delegate	Hans-Peter Neeser, SUI
Race Director	Len Apedaile, CAN
International Referee Shooting Range	Joe Bajan, CAN
International Referee Timing	Tor Undheim, NOR

C3. Shooting target system

There are Kurvinen Air rifle Targets and Eko-aims B target system at the shooting Range.

C4. Competition Program

	Competition	Zeroing	Training	Meeting
Tuesday 07 March	Arrival		Unofficial Training (cross-country only)	
Wednesday 08 March			Unofficial Training	17:00 - 18:00 Team information Meeting
Thursday 09 March			Official Training BT Sprint	17:00 - 18:00 TC's Meeting
Friday 10 March	BT Sprint 10:00 Sitting 11:30 Standing 12:30 VI	09:00-09:45 Sitting 10:30-11:15 Standing	Official Training CC Long	
Saturday 11 March	CC Long 10:00 Sitting 12:00 Standing/VI			
Sunday 12 March			Official Training CC Sprint	17:00 - 18:00 TC's Meeting
Monday 13 March	CC Sprint 10:00 Qualifications 12:00 Semi-final 12:45 Final		Official Training BT Individual	17:00 - 18:00 TC's Meeting
Tuesday 14 March	BT Individual 10:00 Sitting 11:30 Standing 12:30 VI	09:00-09:45 Sitting 10:30-11:15 Standing	Official Training BT Middle	17:00 - 18:00 TC's Meeting
Wednesday 15 March	CC Middle 10:00 Sitting 12:00 Standing/VI			
Thursday 16 March	Departure			

D. Entry Deadline

15. January. 2017

Application for Import of Rifles and Ammunition (Annex 1.)

15. February. 2017

Radio Frequency - OC online registration
(www.hellopyeongchang.com/en/index)

27. January. 2017

World Para-Nordic Skiing online registration by Numbers
(<https://db.ipc-services.org/sdms/app/login>)

27. January. 2017

Reservation of Accommodation (Annex 2.)

27. January. 2017

Transportation Reservation (Annex 3.)

27. January. 2017

Application for Visa (Annex 4.)

24. February. 2017

World Para - Nordic Skiing online event registration by Name
(<https://db.ipc-services.org/sdms/app/login>)



Annex 1.

World Para-Nordic Skiing World Cup PYEONGCHANG 07.03.-15.03.2017

Team application form for Import/Export of Rifles and Ammunition

Submit application no later than : 15.01.2017

E-mail : nordic_skiing@gpyeongChang2018.com

NATION	
--------	--

Family Name	First Name	Date of Birth (dd.mm.yyyy)	Passport Number	Make /Serial Number	Calibre	Number of Ammunition	Attach Passport Copy (Yes / No)
Date of Arrival in KOREA + Flight number (if possible)							
The latest day of departure from KOREA							
CONTACT PERSON							
E-mail							
Phone number							



Annex 3.

World Para-Nordic Skiing World Cup PYEONGCHANG 07.03.-15.03.2017

Team application form for Transportation Service

50 € one way per person

Submit application no later than 27.01.2017

E-mail : nordic_skiing@gpyeongChang2018.com

NATION	
--------	--

Contact Person	
Mobile phone	+
E-mail	

Arrival Date	Arrival Time	Flight Number	Number of persons	Number of luggage	Number of ski package	Other information



Annex 4.

World Para-Nordic Skiing World Cup PYEONGCHANG 07.03.-15.03.2017

Team application form of Official Invitation to apply for Visa

Submit application no later than 27.01.2017

E-mail : nordic_skiing@gpyeongChang2018.com

All people who need VISA must attach the copy of passport with the application

NATION	
--------	--

Family Name	First Name	Date of Birth	Passport Number	Gender	Function	Attach Passport Copy (Yes / No)
Date of Arrival in KOREA + Flight number (if possible)						
The latest day of departure from KOREA						
CONTACT PERSON						
E-mail						
Phone number						



Course maps Annex 5.

10.03	Biathlon Sprint	Sit	Men 7.5km	2.0 km
			Women 6km	2.5 km
		Standing	Men 7.5km	2.5 km
			Women 6km	2.0 km
11.03	Cross-Country Long (free technic)	Sit	Men 15km	3.0 km
			Women 12.5km	
		Standing	Men 20km	5.0 km
			Women 15km	
13.03	Cross-Country Sprint (classical technic)	Sit	Men	1.0 km
			Women	
		Standing	Men	1.5 km
			Women	
14.03	Biathlon Individual	Sit	Men 15km	3.0 km
			Women 12.5km	2.5km
		Standing	Men 15km	3.0 km
			Women 12.5km	2.5km
15.03	Cross-Country Middle (Classical technic)	Sit	Men 5km	2.5 km
			Women 2.5km	
		Standing	M 10km	3.3 km
			Women 7.5km	

█ Standing Courses
 █ Standing 5km
 █ Sitting Courses
 █ Training course

